

FORM 2

Firearms Storage Certificate & PTA Form

Section **A & C** to be Completed when Applying for a Permit to Acquire ("PTA").

Section **A** and **B** to be Completed upon a First Safe Inspection by a Committee Member of the Club, upon a Change of Storage Address of Firearms and upon applying for a Full General Category Handgun Licence in which case a Form 2A will also need to be completed.

Section A – Member Details

| | | | | | |
|----------------------------|--|------------------------|-----------------|-------------------|--|
| Licence No: | | Licence Expiry: | | Member No: | |
| Surname | | Given Names | | | |
| | | | | | |
| Number & Street | | Suburb | Postcode | | |
| Address (Home) | | | | | |
| Address (Post) | | | | | |
| Address (Storage) | | | | | |

Section B – Safe Storage Certification

.....
Print Name of Committee Member

.....
Signature of Committee Member

.....
Date of Inspection

I, the above named committee member have inspected the storage facilities at the above storage address on the above date and am satisfied that they meet all the requirements of the *Firearms Act 1996* (Vic) ("the Act") (specifically item 2 of Schedule 4 of the Act) and any associated regulations and any additional Club requirements.

Section C – Declaration by a Member in Respect of a Permit to Acquire

I, the member detailed at Section A declare that the storage facilities inspected by the committee member whose name appears below have not been altered since this inspection;

.....
Name of Committee Member who Performed Last Inspection

.....
Member - Please Sign this Declaration

.....
Member - Please Date this Declaration

PLEASE SEE NEXT PAGE FOR ADDITIONAL INFORMATION

Please Forward this Completed Form to the Club Secretary for Record Retention and Audit

Minimum Storage Requirements

Item 2 of Schedule 4 of the Act details the minimum storage requirements for a General Category Handgun, specifically;

- (1) The firearm must be stored in a steel safe—
 - (a) which is of a thickness that is not easily penetrable; and
 - (b) which, if it weighs less than 150 kilograms when it is empty, must be bolted to the structure of the premises where the firearm is authorised to be kept; and
 - (c) which, when any firearm is stored in it, is locked.
- (2) If more than 15 firearms are stored on the premises where the firearm is stored, the premises must be fitted with an intruder alarm system—
 - (a) the installation, maintenance and operation of which complies with Australian Standard 2201.1:2007 (as amended from time to time); and
 - (b) which, in the event of an intrusion, activates an audible alarm warning device and an external visible alarm warning light.
- (2A) The key to the container in which the firearm is stored must—
 - (a) be carried by the holder of the licence; or
 - (b) be kept securely in a separate room from the container—
when the container is not being accessed.
- (3) Any cartridge ammunition for the firearm must be stored in a locked container separate from the safe in which the firearm must be stored.

Note that in respect of clause 3 above both LRD and our DFO have confirmed that a separate receptacle within the safe, purpose built for the storage of ammunition is acceptable provided that it is not keyed or coded using the same key or code used to open the safe itself. This is also confirmed at Part 3 "Firearm Storage" on the current PTA.

The Club has additional storage requirements in addition to those in the Act, they are;

- That the security of the safe must not depend on external hinges or locks.

Other Matters

Committee members who are authorised to sign a PTA would, of course, ensure that the member is fully licenced and take into account the restrictions placed on members who have held a full handgun licence for less than six months. This information is readily available on the members licence.

There is no requirement under the Act for the committee member to make enquiry as to the number of Matches or Shoots that the member has attended in order that a PTA may be signed once. Naturally if the committee member has any concerns in relation to endorsing the PTA then they should not do so, and explain to the member the reason(s) why.

Note to Members

As a matter of courtesy it's best to make contact with a committee member who is able to endorse a PTA before asking them to do so, particularly if the endorsement is required out of the Club's normal shooting times.

Remember that you are restricted to purchasing a limited number of handguns within the first six months of holding a full handgun licence – details of these restrictions are on the instruction pages of the PTA. In order for your first PTA to be endorsed you will also need to complete Form 2A "**Member Confirmation of Minimum Attendances – First Permit to Acquire & New Handgun Licence Application.**" This may seem like doubling up as you would have completed Form 2A when seeking Club endorsement of your full handgun licence, however it ensures that PTA's are properly endorsed. This form is available for download from our website and is also attached for your information.

Also attached to this form is a Change of Details form from Police LRD which you will need to complete in addition to this form. You can send this form directly to LRD yourself or the Secretary can do this for you.